

**PROBATION DEPARTMENT
COUNTY OF SAN MATEO**



Michael Callagy, County Manager
Iliana Rodriguez, Deputy County Manager

Members

John T Keene
Chief Probation Officer

Michelle Kozul
Deputy Chief Probation Officer

Jehan Clark
Institutions Superintendent

Chadie Galera
Institution Services Manager

Don Horsley
Board of Supervisors

Susan Etezadi
Superior Court

James Wade
District Attorney

Ziomara Ochoa
BHRS

Regina Moreno
BHRS

John Fong
Human Services Agency

Ron Rayes
Private Defender

Dan Mulholland
Chief, Redwood City Police
Department

Vacant
Sheriff's Office

Jenee' Littrell
County Office of Education

Susan Manheimer
Community at-large

Jane Smithson
Community at-large

Nick Jasso
Community at-large

Debora Telleria
JJDCP

Daryl Tilghman
StarVista

Margaret Hitchcock
YMCA

Kate Heister
Fresh Lifelines for Youth

DJJ Realignment Subcommittee of the JJCC
Tuesday, January 19, 2021 / 10:00 to 11:30 p.m.
Virtual Meeting

Pursuant to the Shelter in Place Orders issued by the San Mateo County Health Officer and the Governor, the Governor's Executive Order N-29-20, and the CDC's social distancing guidelines which discourage large public gatherings, the DJJ Realignment Subcommittee meetings will be held virtually until further notice.

MEETING AGENDA

- | | | |
|-------------|---|------------|
| I. | Call to Order | John Keene |
| II. | San Mateo County DJJ Realignment Plan Discussion | John Keene |
| III. | Adjournment | John Keene |

Future meetings will be held bi-monthly on Mondays from 1:00 to 2:30 p.m.

2021 DJJ Realignment Subcommittee Meeting Schedule

Monday, January 25, 2021
Monday, February 8, 2021
Monday, February 22, 2021
Monday, March 8, 2021
Monday, March 22, 2021
April through June meeting dates TBD

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Vacant
Sheriff's Office

Jenee' Littrell
County Office of Education

Rick Boitano
Jefferson Union
High School District

Susan Manheimer
Community at-large

Jane Smithson
Community at-large

Debora Telleria
JJDCP

Stephanie Weisner
StarVista

Margaret Hitchcock
YMCA

Kate Heister
Fresh Lifelines for Youth

**DJJ Realignment Subcommittee of the JJCC
December 7, 2020 / 1:00 to 2:30 p.m.
Virtual Meeting**

Present Members:

John Keene
Michelle Kozul
Jehan Clark
Chadie Galera
James Wade
Regina Moreno
Ziomara Ochoa
John Fong
Ron Rayes
Jenee' Littrell
Jane Smithson
Debora Telleria
Stephanie Weisner
Kate Heister

Absent Members:

Don Horsley
Susan Etezadi
Dan Mulholland
Rick Boitano
Susan Manheimer
Margaret Hitchcock

Other Attendees:

Mark Duri, Sheriff's Office; Rebecca Baum, District Attorney's Office; Darlene Hansen, Noelle Vergara, Monica Vargas, Tony Burchyns, Probation

Minutes

I. Call to Order

The meeting was called to order at 2:04 p.m.

II. Review of Documents

Chief Keene reviewed the documents that he sent to all members, which include an overview of the legislation, timeline, implementation and funding of SB 823, as well as information on the current population and programs offered at DJJ. Also shared was information on the Phoenix Reentry Program (PREP) that the county began last year, but due to COVID has not had the opportunity to move forward with full implementation. However, it does provide us a great foundation to start with.

- Information from these documents help share a broader prospect of who we would be competing with if we intended to expand ourselves to a larger presenter of services and whether we have the resources to put together a program to accommodate this specific population.



- We could have youth well into their early 20's that we would need to accommodate within our facility, along with education, mental health and other services needed for that age group.

III. San Mateo County DJJ Realignment Plan Discussion

Chief Keene discussed the timeline of where we are now to where we need to be by July 1, 2021. No future admissions will go to DJJ after that date, as their intake will be closing. The current population at DJJ will remain.

- Each county will be able to apply for 9.6 million in a one-time grant for specialty programs or basic infrastructure changes.

The subcommittee's tasks include:

- Create a plan by March 2021, that will be presented to the Board of Supervisors in terms of how we are going to handle this population.
- Develop an outline as well as a jurisdictional track that will be turned into the BSCC, between March and May 2021.
- Finalize all MOUs and existing partnerships, which will allow us to receive our financial support from the state.

Chief Keene believes that the female programming is an intriguing option for our county, since we have pre-existing programming, relationships already built with CBO's, an education component, and experience working with young women from other counties. A lot of components in that program fit well with what we already have, and we can be competitive with this option if that is what the group chooses. The preference would be to build something that welcomes youth that are regional, so that family engagement and connection with their communities can still be encouraged. However, Chief Keene would be concerned about taking in too many people with complex needs, which can bring other challenges into our facility that we are not prepared for.

IV. Subcommittee Membership

Chief Keene shared that the membership requirement is currently represented with the group we have, but this requirement does not mean that the department heads and system leaders need to serve on this committee. This duty can be passed onto your seconds, thirds, or people that you feel work in the program areas and really impact how the juvenile justice system is delivered inside the facility.



- FLY members brought up the possibility of including a member from the JJDC with experience at DJJ and a FLY alum to the committee. Their inclusion it to be determined by the group.

V. Future Meeting Dates

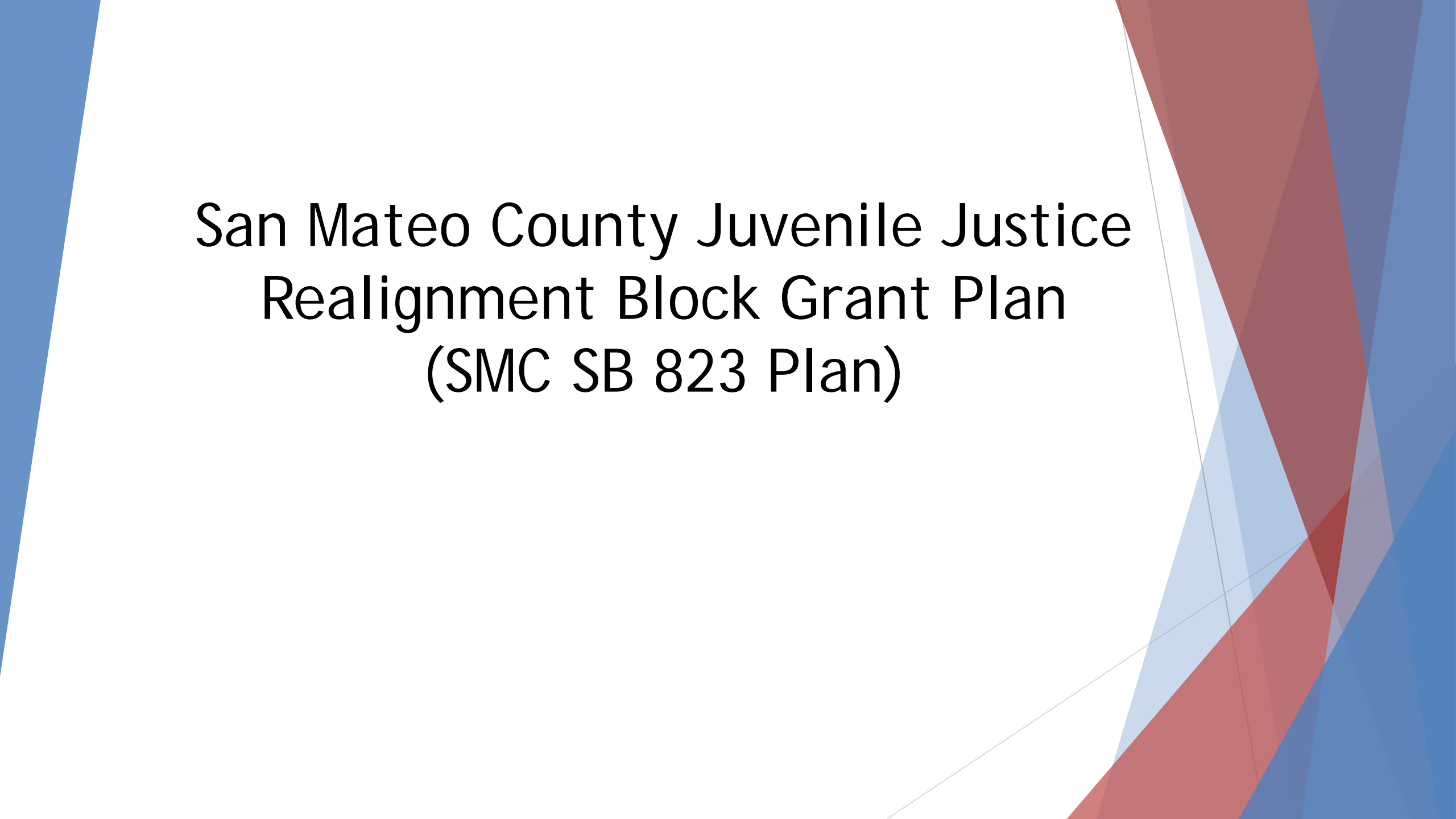
The future meetings will be scheduled biweekly beginning in January 2021.

VI. Roundtable

Chief Keene shared that he values everyone's opinions and wants to create something they all believe can be successful. The subcommittee members shared their agreements and are interested in looking further into creating a female specialty program.

VII. Adjournment

The meeting was adjourned at 2:30 p.m.



San Mateo County Juvenile Justice
Realignment Block Grant Plan
(SMC SB 823 Plan)

SMC SB 823 Plan

Target Population

- ▶ **Residence:**
 - ▶ Local San Mateo County Youth
 - ▶ Bay area youth
- ▶ **Demographics**
 - ▶ 15 youth at any given time
 - ▶ All youth regardless of gender, race or ethnicity, with an emphasis on service for female youth offenders
- ▶ Serious juvenile offenders under WIC 707(b)
- ▶ Female offenders
- ▶ Long-term commitments
- ▶ Commercial Sexual Exploitation of Children (CSEC)
- ▶ LGBTQ youth
- ▶ Youth with gender identity concerns and gang involvement
- ▶ **Exceptions:**
 - ▶ Seriously mentally ill
 - ▶ Sex offenders

SMC SB 823 Plan

Programs and Services

▶ Housing and Supervision

- ▶ YSC - Juvenile Hall
- ▶ Camp Kemp
- ▶ Group Supervisors as supervision staff that will undergo BSCC Title 15 required training

▶ Current Programs

- ▶ G.I.R.L.S. program
- ▶ Continued CBO programming for in-custody gang prevention and intervention and reentry services

▶ Anticipated New Programs

- ▶ Parenting, with emphasis on youth that are parents
- ▶ Services geared towards transgender youth
- ▶ Vocational training

SMC SB 823 Plan Facility Plan

- ▶ Youth will be placed in appropriate, least restrictive housing and program settings. Housing assignments shall consider the need for single, double, or dormitory assignment or location within the dormitory.
- ▶ Youth will be classified upon admittance to the facility and classification factors shall include, but not be limited to:
 - ▶ Age
 - ▶ Maturity
 - ▶ Sophistication
 - ▶ Charges and Offense History
 - ▶ Emotional Stability
 - ▶ Program Needs
 - ▶ Legal Status
 - ▶ Public Safety Considerations
 - ▶ Medical / Mental Health Considerations
 - ▶ Physical Disabilities
 - ▶ Gender and Gender Identity of the Youth

SMC SB 823 Plan Assessment

- ▶ Assessments/case plans will be created within 40 days of a youth's admission
- ▶ Case plans are updated every 30 days thereafter.
- ▶ Staff will meet with the youth to identify objectives that include a description of their program resources needed and the individuals responsible for ensuring that the plan is implemented.

SMC SB 823 Plan Reentry

- ▶ MDT for reentry planning
 - ▶ 30-days prior to release (if local to SMC)
 - ▶ 60-days prior to release (if outside of SMC)
 - ▶ Membership:
 - ▶ Youth and their parents/guardians
 - ▶ Probation staff
 - ▶ Collaborating county agencies (e.g. BHRS, County Office of Education, Correctional Health, and the HSA)
 - ▶ CBOs

SMC SB 823 Plan Reentry

- ▶ Plan will include:
 - ▶ Education
 - ▶ Vocation/Employment
 - ▶ Mental Health
 - ▶ Alcohol and Other Drugs
 - ▶ Pro-social
 - ▶ Gang
 - ▶ Anger Management
 - ▶ Management of Stress and Trauma
 - ▶ Parenting Support

SMC SB 823 Plan

Data and Outcome Measures

- ▶ Demographics - age, gender, ethnicity, date of birth, place of residence
- ▶ Case information - charges
- ▶ In-custody programs - type of program, program enrollment, participation (how is the youth doing in the program), outcome
- ▶ Assessment information - from reentry case manager or the risk/needs assessment system; Ohio Youth Assessment System (OYAS)
- ▶ Post release:
 - ▶ Enrollment in reentry services identified in the case plan (education, housing, employment)
 - ▶ New law violations
 - ▶ Reentry supervision violations
- ▶ Number/Percent of youth that participate in—custody programs
- ▶ Number/Percent of youth that gain the skills to resist negative peer pressure
- ▶ Number of youth who receive reentry services
- ▶ Post release:
 - ▶ Number of youth enrolled in school
 - ▶ Number employed after returning to their community
 - ▶ Number of youth who enter the adult system before the age of 25 after returning to their communities
 - ▶ Number of new law violations
- ▶ Number of reentry supervision violations