

# COUNTY OF SAN MATEO

## BOARD OF SUPERVISORS

Board of Supervisors  
Jackie Speier, 1st District  
Noelia Corzo, 2nd District  
Ray Mueller, 3rd District  
Lisa Gauthier, 4th District  
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County Government Center  
500 County Center, 5th FL.  
Redwood City, CA 94063  
650-363-4653 T

[www.smcgov.org](http://www.smcgov.org)

NAME: \_\_\_\_\_ DATE:\*

CONTACT PHONE NUMBER: \_\_\_\_\_

IS THIS REQUEST URGENT?  YES  NO DATE NEEDED: \_\_\_\_\_

PLEASE CHECK ONE BOX BELOW:

I WOULD LIKE THE PUBLIC RECORDS SENT TO ME AT THE FOLLOWING ADDRESS:

\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_

EMAIL ADDRESS: \_\_\_\_\_

I WILL PICK-UP THE PUBLIC RECORDS WHEN IT IS READY.

PUBLIC RECORDS NEEDED: (PLEASE INCLUDE AS MUCH DETAIL AS POSSIBLE ABOUT THE PUBLIC RECORDS YOU ARE REQUESTING – IE DATES, SUBJECT MATTER, RESOLUTION AND/OR ORDINANCE NUMBER, ETC...)

\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_

DATE DELIVERED: \_\_\_\_\_ CLERK'S SIGNATURE: \_\_\_\_\_

*\*PLEASE NOTE: We will need at least 10 days to fulfill your request as some public records may have to be researched and obtained from archives. Thank you.*