



**COUNTY OF SAN MATEO**  
DOMESTIC VIOLENCE COUNCIL

**January 12, 2023**  
**3:00 p.m. – 4:30 p.m.**  
**Remote Meeting via Zoom**  
**MEETING MINUTES**

Chair: Supervisor Noelia Corzo  
 Vice-Chair: Elisa Kuhl  
 Staff: Tanya Beat, staff liaison  
 Jacki Rigoni, Legislative Aide, Supervisor Corzo’s Office  
 Caiti Busch, Deputy County Attorney, County Attorney’s Office

**Present:** Supervisor Noelia Corzo, Elisa Kuhl, Ruben Abrica, Kathy Anderson, Tanya Beat, Stephanie Bilinski, Noelle Bruton, Theresa Dah, Sue Datta, Karen Ferguson, Sean Frost, Cynthia Hunter, Keri Kirby, Rose Mukhar, John Munsey, Rosendo Padilla (late, no vote), Nicole Reyes, Lori Smiley-Klingler, Bob Spencer, Selina Toy-Lee, Jennifer Alcantara, Caiti Busch, Geri Archibald, Sgt Jeffrey Carr, Penelope Stinson, Ryan Teh, Wesley Liu, Jacki Rigoni, Marie Violet, Abha Singhvi, Martin Fox

**Absent:** CEO Mike Callagy, Sheriff Christina Corpus, Robert Foucrault, Christine Krolik, Karla Rodriguez

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| <b>Call to Order</b>  | <i>Action</i> | Supervisor Corzo  |
| <b>1. Roll Call</b>   |               | Tanya Beat  |
| <b>2. Adopt a resolution finding that, as a result of the continuing COVID-19 pandemic state of emergency, meeting in person would present imminent risks to the health or safety of attendees.</b><br>Attachment 2A: Memo<br>Attachment 2B: Resolution | <i>Action</i> | Karen Ferguson motions to approve; Keri Kirby seconds the motion. Approved.   |
| <b>3. Opportunity for Public Comment</b>  |               |   |
| <b>4. Action to Set Agenda &amp; Approve Consent Agenda</b>   | <i>Action</i> | John Munsey motions to approve; Selina Toy-Lee seconds the motion. Approved.  |
| <b>CONSENT Agenda</b>   |               |   |
| <b>5. Approval of October 2022 Minutes</b>  |               |   |
| <b>REGULAR AGENDA</b>   |               |   |
| <b>6. Member Introductions</b>  | <i>Update</i> | <ul style="list-style-type: none"> <li>All Categorical Members introduced themselves. All Appointed Members introduced themselves.</li> <li>Guests and Members of the public introduced themselves</li> </ul> |

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| <b>7. Election of Vice-Chair</b>  | <i>Action</i>     | <ul style="list-style-type: none"> <li>- Elisa Kuhl wanted to open the opportunity to other members of the DVC to serve as Vice-Chair</li> <li>- No self-nominations were presented</li> <li>- Action to move this agenda item to April Meeting</li> </ul> <p>Sue Datta motions to approve; Lori Smiley-Klingler seconds the motion. Approved.</p>   |
| <b>8. DVC By-Laws Update</b>  | <i>Action</i>     | <p><b>By-laws were last updated in 2018.</b></p> <p>Found that the Coroner categorical member was missing. Deputy County Attorney Caiti Busch reviewed and revised the document.</p> <p>-Action to approve the By-laws. Motion made by Karen Ferguson; seconded by Selina Toy-Lee. Approved.</p>   |
| <b>9. Goals and Priorities</b> <ul style="list-style-type: none"> <li>• Review of 2022</li> <li>• Work Plan 2023-2025</li> </ul>  | <i>Discussion</i> | <ul style="list-style-type: none"> <li>- Small discussion on priorities included collecting data, follow legislation, case study reviews</li> <li>- Ad-hoc Committee to discuss, create Work Plan and present at the April DVC meeting.</li> </ul> <p><b>Members:</b> Supervisor Noelia Corzo, Karen Ferguson, Sue Datta, Elisa Kuhl, Ruben Abrica, Stephanie Bilinski, Cindi Hunter</p> <ul style="list-style-type: none"> <li>- Tanya will follow up with to organize a meeting.</li> </ul>  |
| <b>10. Data Request: Calendar 2022</b>  | <i>Request</i>    | <p><b>Karen Ferguson &amp; Elisa Kuhl</b></p> <p>Previously in collecting data, everyone was submitting different data sets, definitions were not clear. We wanted to create a data table that was inclusive and defined. At least everyone could complete “some” of the fields and from there, those areas of shared data we might be able to get something that’s more aggregate.</p> <p>After collecting the data, we can facilitate discussion: Where were the challenges? Is the data showing impact in certain areas? Is it providing more understanding in areas?</p> <ul style="list-style-type: none"> <li>-Ultimately may lead to sharing best practices with data.</li> <li>- Will send it out to everyone. Requesting 2022 data. Deadline will be included.</li> </ul> |
| <b>11. Committee Reports</b> <ul style="list-style-type: none"> <li>a. <i>Domestic Violence Awareness Committee</i></li> <li>b. <i>Legal Process Committee</i></li> </ul> | <i>Update</i>     | <p><b>Nicole Reyes, DVAC</b></p> <ul style="list-style-type: none"> <li>- Planning High School Art Contest on healthy relationships in Feb, 2023. Youth Commissioners are collaborating on the contest.</li> <li>- Need prizes for the top 3 winners: would DVC have anything to donate or donate funds? Selina Toy-Lee from HSA may have teen items to donate (Children’s Fund).</li> </ul> <p><b>Elisa Kuhl, Legal Process Committee</b></p> <ul style="list-style-type: none"> <li>- Met today. Reviewed and approved the Work Plan for 2023-2025.</li> <li>- In review: Firearm Relinquishment Calendar and Firearm compliance forms.</li> </ul>   |
| <b>12. Announcements</b> <ul style="list-style-type: none"> <li>a. <i>Next Meeting: April 13<sup>th</sup>, 3-4:30pm. In-Person in</i></li> </ul>                          |                   | <ul style="list-style-type: none"> <li>- Note: both sub committees must also start meeting in-person starting in March. Please let Tanya know if you need meeting space.</li> </ul>  |

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| <p><i>ROOM 101, 455 County Center, Redwood City</i><br/> <i>b. Other</i></p> |  |                         |
| <p><b>Adjournment</b></p>  |  | <p>Supervisor Corzo</p> |

Public records that relate to any item on the open session agenda for a regular Domestic Violence Council meeting are available for public inspection. Those records that are distributed less than 72 hours prior to the meeting are available for public inspection at the same time they are distributed to all members, or a majority of the members of the Commission. Those public records are available for public inspection at the Human Resources office located at 455 County Center, 5<sup>th</sup> floor, Redwood City, CA 94063 by appointment. The documents are also available to be sent electronically by emailing [tbeat@smcgov.org](mailto:tbeat@smcgov.org) or calling 650-363-4467.

**IN COMPLIANCE WITH THE CALIFORNIA GOVERNMENT CODE AND THE AMERICANS WITH DISABILITIES ACT**, auxiliary aids and services for this meeting will be provided upon request when given three days' notice. Please call 650-363-4467 (voice) or email [tbeat@smcgov.org](mailto:tbeat@smcgov.org).